

The Alexandria Technical and Community College (ATCC) Library places importance on convenient access to scholarly resources for on-campus students and online students.

The majority of ATCC's Library resources are provided via the Web in an electronic format, such as, e-books, journal & magazine articles, encyclopedias & dictionaries, streaming videos, and much more.

Go to <http://www.alextech.edu/library>

- **NEW** this year is an integrated search tool that searches for books, ebooks, full-text electronic articles, streaming video, and more from one search window. This will simplify searching by providing results from multiple sources without having to search these sources separately.
- An activated Star ID and password is necessary to access the electronic resources or to request an Interlibrary Loan.
- An ATCC Student ID Card will be needed to check out hard copy books & DVDs or to pick up an Interlibrary Loan (ILL) from the Library Circulation Desk, Room 302.
- Interlibrary Loans (ILL) are requests by ATCC students & staff to borrow resources from other libraries within the Minnesota State Colleges and Universities system (MnSCU) and other Minnesota-based libraries. Books from another library may be requested to be borrowed through an Interlibrary Loan (ILL). Filling requests is at the discretion of the other library. Borrowing books from other libraries will normally take 7-10 days and are picked up at ATCC Library Circulation Desk, Room 302.
- Subscription databases are collections of electronic resources, such as, full-text journal and magazine articles, dictionaries and encyclopedias, streaming videos, & more. These databases cover a wide range of academic disciplines, such as the humanities, social sciences, and natural sciences; as well as many specific to ATCC's areas of study, such as nursing and allied health, business, automotive, law, and more.
- Course-specific, faculty-provided materials available on Reserve at the Circulation Desk; most limited to in-library use.
- Quiet study space in Room 302; Group study space in Room 405
- Computers & wireless internet access.
- Black/white printing and color printing
- Copy machine; fee-based
- Copy machine scanning; no fee
- Reference assistance or general questions, please contact Library staff:
 - in person at the ATCC Library, Room 302;
 - via college-provided Outlook email to library@alextech.edu
 - via telephone 320-762-4465.

Searching the ATCC Library Catalog

- The NEW integrated search tool searches all our resources at once and provides two results lists: one will be Books & More from the ATCC catalog and the second will be Articles & More from our subscription databases.
- Use the Advance Search option for either Books & More or Articles & More to narrow or limit your search with keywords, various formats, various year ranges, scholarly or peer-reviewed documents, etc.
- For more information about any particular title, click on the Title of the material which provides the full citation of the resource and whether it is available for checkout.
- My Account is where you can save your searches, track your ILLs, and more. Login with your Star ID and password.
- Select a Location provides the option to search other library catalogs and is where an Interlibrary Loan would be necessary.

Placing an Interlibrary Loan (ILL)

- When requesting an ILL, enter your StarID and password.
- Fields noted with an asterisk (*) are required.
- In the Need By box, you are required to enter is in the form MM/DD/YYYY. Reminder, most ILL deliveries take 7-10 day.
- If you are an online student and live over 50 miles from ATCC, you must contact the ATCC Library for delivery arrangements. In many cases, delivery could be faster if you utilize your degree-granting library or public library.
- Use the My Account tab to access your interlibrary loan information.
- Enter your StarID and password. If you have trouble logging in, please contact the Circulation desk at 320-762-4465.
- Click on the ILL Requests link on the right side of the page.
- Click Log Out at the upper right when you are finished.

Electronic Subscription Databases

You may do separate searches of specific subscription databases from the Library Web page if you do not want to do an integrated search of resources at one time using the integrated search box. The search interfaces will be somewhat different for the different databases. There are also links to publicly accessible Web sites which the Library has provided links to for convenience.

- **Academic Search Premier:** Thousands of scholarly publications across all academic disciplines. (access via ELM)
- **ALLDATA:** A complete web-based automotive diagnosis and repair reference for automotive technicians. It supplies detailed manufacturer information for both basic and complex systems and components, diagrams and exploded views, parts and labor, service and maintenance, system and component diagnostic trouble codes, Technical Service Bulletins, tools and equipment, and vehicle specifications. **Note:** ALLDATA must be accessed from an on-campus computer. Remote access is not allowed.
- **Alt HealthWatch:** International journals covering complementary, holistic, and integrated approaches to health care and wellness. (access via ELM)
- **American History Online (See also, World History Online):** A comprehensive and authoritative reference to the most important individuals, events, and topics in United States history. Spanning more than 500 years of political, military, social, and cultural history. Thousands of fully hyperlinked entries allow users to follow a topic to related biographies, primary source documents, and images. Web links direct user to some of the web's best educational sites.
- **Britannica Academic Edition:** Encyclopedia content plus multimedia, timelines, world data analyst, country comparison, and the Britannica blog. Also, a Britannica Online feature to search an internet directory that includes more than 300,000 links to Web sites selected, rated, and reviewed by Britannica editors. (access via ELM)
- **Business Source Premier:** Scholarly journals and trade publications across all business-related subject areas. (access via ELM)

- **CAMIO:** Digital collection of works of art from dozens of museums around the world including the Minneapolis Institute of Arts and Walker Art Center. (access via ELM)
- **CLASE/PERIODICA:** CLASE directory of scholarly documents published in Latin American journals. PERIDICA is a directory of scholarly journals specializing in science and technology. (access via ELM)
- **CINAHL:** The world's most comprehensive source of full text for nursing & allied health journals, providing full text for more than 760 journals indexed in CINAHL. CINAHL Plus with Full Text is the definitive research tool for all areas of nursing and allied health literature. This database focuses on the many perspectives of complementary, holistic and integrated approaches to health care and wellness. It offers full text articles for more than 180 international, and often peer-reviewed journals and reports. In addition, there are hundreds of pamphlets, booklets, special reports, original research and book excerpts, as well as Evidence Based Care Sheets.
- **Consumer Health Complete:** Popular and professionally written information for patients and consumers covering all health-related topics from mainstream medicine to the many perspectives of complementary, holistic, and integrated medicine. Includes Health Source: Consumer Edition and Alt Health Watch database. (access via ELM)
- **Discovering Collection:** All-purpose and subject-specific encyclopedias for middle and high school as well as multimedia. Included in Student Resources in Context database. (access via ELM)
- **EasyBib:** Cites sources according to the latest citation guidelines in the 3 major citation styles: APA, MLA and Chicago/Turbaian.
- **Educator's Reference Complete:** Contains more than 1,100 periodicals and 200 reports from the U.S. Department of Education. A resource for any educator - from school teachers and administrators to those studying in the field at the collegiate and graduate level. Provides full-text results for nearly half of the journal titles found in ERIC. (access via ELM)
- **Electronic Library of Minnesota (ELM):** The ELM resources are provided to all Minnesota students and include several of the individually listed databases. The ELM Web page link is available under the Interdisciplinary link and provides access to all the databases. There are multiple ways to break down searching from this site. There is also a new resource called **LearningExpress Library** which includes LearningExpress Computer Skills Center and LearningExpress Job & Career Accelerator, contains tutorials, practice tests, and eBooks to help learners in a number of areas.
- **ELM eBook Collection:** Collection of electronic books covering many topics—mostly nonfiction and classic literature. Includes Cliff's Notes and Nolo books. (access via ELM)
- **Educator's Reference Complete:** Professional publications across all education-related subject areas. (access via ELM)
- **(ERIC) Education Resources Information Center:** Thousands of education-related articles within the professional literature. (access via ELM)
- **Expanded Academic ASAP:** From arts and the humanities to social sciences, science and technology, this database meets research needs across all academic disciplines. Access scholarly journals, news magazines, and newspapers - many with full text and images. (access via ELM)
- **Films On Demand:** Unlimited access to acclaimed documentaries, award-winning educational films, and helpful instructional videos: thousands of videos and clips; new titles added monthly; Google translate in 53 languages; closed-captioning and interactive transcripts for thousands of titles; iPad, PC, & Mac friendly; and more.
- **General Science Collection:** Scholarly journals & popular magazines across science-related subjects. (access via ELM)
- **GPO Monthly Catalog:** U.S. government documents including Congressional reports, hearings, debates and records, judiciary materials, and documents issued by executive departments. (access via ELM)
- **Health Source-Consumer Edition:** Popular and professionally written information for patients and consumers covering all health-related topics. Included in Consumer Health Complete database. (access via ELM)

- **Health Source-Nursing/Academic Edition:** Scholarly and professional publications across all medical disciplines including strong coverage of nursing and allied health. (access via ELM)
- **¡Informe! (English-language interface):** (English-language interface) Popular Spanish-language and bilingual periodicals including *El Nuevo Herald* (Miami, FL), a Spanish-language newspaper. (access via ELM)
- **¡Informe! (Spanish-language interface):** Periódicos populares y diarios de habla hispana y bilingües, incluyendo el periódico en español *El Nuevo Herald* (Miami, FL). (access via ELM)
- **Hoover's Online:** Delivers daily updated, comprehensive company, industry, market information, and research from a database of 12 million companies, with in-depth coverage of 40,000 of the world's top business enterprises.
- **Hoover's First Research:** Creates industry reports for people who need to quickly learn about a target industry. Its Industry Profiles cover more than 300 business sectors and highlight industry trends and business issues affecting customers and prospects. Other products include Call Prep Sheets (one-page industry overviews), and State Profiles (summaries of economic and business issues affecting a business in any state).
- **JSTOR:** Offers high-quality, interdisciplinary archives of over 1,000 leading academic journals across the humanities, social sciences and sciences, as well as select monographs and other materials valuable for academic work. The entire collection is full-text searchable, offers search term highlighting, includes high-quality images, and is interlinked by millions of citations and references.
- **LitFINDER:** Premier resource for full-text literary works, including 150,000 full-text poems, short stories, novels, essays, plays and speeches. LitFINDER also includes secondary materials like biographies, images, and more.
- **InfoTrac Junior Edition:** Popular middle school magazines, newspapers, and encyclopedias across all subject areas including an image collection. Included in Student Resources in Context database. (access via ELM)
- **InfoTrac Student Edition:** Popular high school magazines, newspapers, and encyclopedias across all subject areas including an image collection. Included in Student Resources in Context database (access via ELM).
- **Junior Reference Collection:** All-purpose and subject-specific encyclopedias for middle school as well as multimedia. Included in Student Resources in Context database. (access via ELM)
- **Kids InfoBits:** Popular elementary school magazines as well as encyclopedias and newspapers written for kids, plus an image collection of photos, maps, and flags. (access via ELM)
- **Kids Search:** Popular elementary and middle school magazines as well as encyclopedias, newspapers, and dictionaries. Includes Primary Search, Middle Search Plus, and Science Reference Center databases. (access via ELM)
- **LearningExpress Computer Skills Center:** Interactive multimedia training tutorials to develop computer and internet skills. Available through the LearningExpress Library. (access via ELM)
- **LearningExpress Job & Career Accelerator:** Test preparation and skill-building tools related to career and job readiness. Available through the LearningExpress Library. (access via ELM)
- **LearningExpress Library:** Interactive collection of tests, tutorials, and eBooks categorized in Learning Centers including School Center, College Preparation Center, College Center, High School Equivalency Center, Adult Learning Center, Career Center, and Recursos para Hispanohablantes (Spanish Center). (access via ELM)
- **Library, Information Science & Technology Abstracts:** Directory of library-related articles, reports, and proceedings within the professional literature. (access via ELM)
- **Los Angeles Times (1996 to current):** Articles from the Los Angeles Times. From 1996 to current. One of the newspapers in ProQuest Newsstand Complete database. (access via ELM)

- **MAS Ultra: School Edition:** Popular high school magazines as well as encyclopedias, newspapers, primary source documents, and an image collection. Included in Student Research Center. (access via ELM)
- **MasterFILE Premier:** Popular magazines and more covering all subject areas. Includes Consumer Reports, Parenting, Sports Illustrated, Time, Newsweek, People, and thousands of other titles. Included in EBSCO MegaFILE database. (access via ELM)
- **Natural Medicines Comprehensive Database:** A combined database of Natural Medicines Comprehensive Database and Natural Standard is a one-stop-shopping information clearinghouse to meet growing provider and patient demand for high quality content in this area. This merged product will preserve content from both resources and expand upon clinical decision-making functionality at point of care. This unbiased, evidence-based reference helps meet Joint Commission requirements for complete medical record reconciliation (food/drug interactions). Users will gain access to over 300 additional ingredient monographs. Over 100 Continuing Education Modules for all healthcare disciplines will be incorporated. The new resource will include the extensive natural product library that was developed in conjunction with the NIH/ODS Natural Medicines Dietary Supplement Label Database project. Interactions severity ratings (red, yellow, green) will be applied to Natural Standard's rigorous systematic evidence-based ingredient reviews. Natural Standard comparative efficacy charts and more than 500 medical conditions monographs covering 3000 plus indications will be maintained as resources for achieving optimal health and wellness outcomes. Consensus statements on complementary and alternative modalities, special diets, exercise and other prevention techniques will continue to be available. NaturalMedWatch and Fixed Combination products content will be maintained in the updated product as well.
- **MEDLINE:** Directory of articles and reports on all areas of medicine, public health, nursing, dentistry, veterinary medicine, and the basic biomedical sciences. (access via ELM)
- **Middle Search Plus:** Popular magazines, biographies and historical essays, primary source documents, and reference books for middle school students. Included in Student Research Center and Kids Search databases. (access via ELM)
- **Minnesota Reflections:** Collection of images and documents from historical societies, public libraries, special archives, universities, and colleges that depict the history of Minnesota. (access via ELM)
- **MnLINK Gateway:** Catalog of books held in public and academic libraries across Minnesota. (access via ELM)
- **The New York Times (1999 to current):** Articles from the New York Times. From 1999 to current. One of the newspapers in ProQuest Newsstand Complete database. (access via ELM)
- **OAIster:** Directory of digitized images, documents, and other materials. (access via ELM)
- **OCLC ArticleFirst:** Directory of articles from thousands of journals. (access via ELM)
- **OCLC Electronic Books:** Directory of eBooks in library catalogs. (access via ELM)
- **OCLC Electronic Collections Online A&I:** Directory of articles from thousands of journals. (access via ELM)
- **OCLC PapersFirst:** Directory of papers presented at conferences worldwide. (access via ELM)
- **OCLC ProceedingsFirst:** Directory of worldwide conference proceedings. Proceedings contain lists of papers presented at conferences. (access via ELM)
- **OCLC WorldCat Dissertations and Theses:** Directory of dissertations and theses in library catalogs. (access via ELM)
- **Nursing & Allied Health:** Provides reliable healthcare information covering nursing, allied health, alternative and complementary medicine, and much more. Over 570 titles are available in full-text, as well as abstracting and indexing for more than 690 titles. Nursing & Allied Health covers over 70 wide-ranging topics including: Cytology, Nursing, Nutrition, Oncology, Pediatric Care, Pharmacology, Public Health and Radiology.
- **Nursing & Allied Health Evidence-Based Resources:** Provides Systematic Reviews, Evidence Summaries, and Best Practice Information Sheets for nursing and the allied health professions.

- **Points of View Reference Center:** Pro vs. con essays that present multiple sides of current or controversial issues. Plus magazine and newspaper articles, primary sources, and more related to those issues. (access via ELM)
- **Primary Search:** Popular elementary school magazines as well as encyclopedias and dictionaries written for kids, plus an image collection of photos, maps, and flags. Included in Searchasaurus and Kids Search databases. (access via ELM)
- **Professional Development Collection:** Education journals and reports of interest to professional educators, researchers, and librarians. (access via ELM)
- **ProQuest Historical Newspapers: Minneapolis Tribune (1867-1922):** Articles from the Minneapolis Tribune (1867-1908) and the Minneapolis Morning Tribune (1909-1922). **Beginning on July 1, 2014, the digitized Minneapolis Tribune (1867-1922) will be temporarily unavailable. Access will be returned as quickly as possible.** (access via ELM)
- **ProQuest Newsstand Complete:** Newspaper articles from hundreds of papers including the Minneapolis Star Tribune, St. Paul Pioneer Press, Wall Street Journal, Washington Post, The New York Times, Los Angeles Times, Barron's, USA Today, and many more. (access via ELM)
- **Regional Business News:** Business journals, newspapers, and newswires from metropolitan and rural areas across the U.S. Included in EBSCO MegaFILE database. (access via ELM)
- **Professional Development Collection:** A custom selection of more than 300 full-text journals which cover topics such as Arts and Humanities, Child and Adolescent Psychology and Development, Drug and Alcohol Abuse, Health/Nutrition/Fitness, Learning Disabilities, Literature, School Law, Science and Technology, Social Sciences and Sport/Athletic Training. (access via ELM)
- **PsycARTICLES:** A publication of the American Psychological Association is a robust database offering complete access to the full text of more than 100 landmark journals in behavioral science and related fields ranging from education, to nursing, to business, to neuroscience.
- **Regional Business News:** A supplemental database to Business Source Premier. With daily updates, Regional Business News provides comprehensive full text for regional business publications (including titles from Crain Communications). Regional Business News has full text for more than 50 sources. (access via ELM)
- **Science Reference Center:** Science encyclopedias, reference books, periodicals, and other sources covering numerous science topics for middle and high school students. Included in Student Research Center and Kids Search databases. (access via ELM)
- **Searchasaurus:** Popular elementary school magazines as well as encyclopedias and dictionaries written for kids, plus an image collection of photos, maps, and flags. Includes Primary Search and Middle Search Plus databases. (access via ELM)
- **St. Paul Pioneer Press:** Articles from the St. Paul Pioneer Press. From 2010 to current. One of the newspapers in ProQuest Newsstand Complete database. (access via ELM)
- **Star Tribune (1986 to current):** Articles from the Minneapolis Star Tribune. From 1986 to current. One of the newspapers in ProQuest Newsstand Complete database. (access via ELM)
- **Student Research Center:** Magazine, journal, and encyclopedia articles, plus multimedia files for middle and high school students. Includes Health Source-Consumer Edition, MAS Ultra-School Edition, Middle Search Plus, and Science Reference Center databases. (access via ELM)
- **Student Resources In Context:** Encyclopedia, magazine, and journal articles, plus primary sources, images, video, and more for middle and high school students. Includes Discovering Collection, Junior Reference Collection, InfoTrac Student Edition, and InfoTrac Junior Edition databases. (access via ELM)
- **USA Today (1997 to current):** Articles from USA Today. From 1997 to current. One of the newspapers in ProQuest Newsstand Complete database. (access via ELM)
- **Wall Street Journal (1984 to current):** Articles from the Wall Street Journal. From 1984 to current. One of the newspapers in ProQuest Newsstand Complete database. (access via ELM)

- **Washington Post (1997 to current):** *Articles from the Washington Post. From 1997 to current. One of the newspapers in ProQuest Newsstand Complete database. (access via ELM)*
- **Westlaw Campus/Campus Research:** *An online legal research resource providing access to an extensive collection of legal resources, news, business, and public records information: cases from the courts of all 50 states and the federal courts; statutes from all 50 states; federal statutes; Federal regulations published in the Federal Register and the Code of Federal Regulations, and more.*
- **World History:** *(See also, American History Online) covers the important civilizations and cultures of world history from prehistoric times through the modern era. Topical entries, biographies, maps, primary source documents, and timelines –all hyperlinked–provide a detailed and comparative view of the people, places, and events that have defined world history. Web links direct users to some of the web’s best educational sites.*