

SLP/SLPA Supervisory Online Course

For Certified Speech Language Pathologists



In this course, the Speech Language Pathologist (SLP) will understand the guidelines that pertain to Speech Language Pathology Assistants (SLPAs) according to the state in which they reside. Along with this, the SLP will understand how to implement the supervisory skills taught in this course, which are necessary to work with a SLPA in the school and/or medical setting.

In support of this, ASHA's Scope and Practice document states the minimum qualification for a SLP who will supervise a SLPA should include the completion of an academic course or at least 10 hours of continuing education credits in the area of supervision, completed prior to or concurrent with the first SLPA supervision experience.

This self-paced online course is available 24/7 and can be started anytime during the semester. It includes 11 modules with knowledge checks and quizzes to help reinforce and assess your understanding. Expect to spend about 10–12 hours total. All materials are provided online, and instructor support is available via email. Upon completion and full payment, you'll receive a Certificate of Completion (1.0 CEUs) by email.

Semester Options:

Spring: January 1 - June 20

Fall: July 1 - December 20

Registration Deadline:

You may register at any time, but all coursework must be completed by the end of the semester to receive your certificate.

Expected Time Commitment:

Approximately 10-12 hours

Fee: \$149

Instructor: Nancy Thul, MS CCC-SLP

SLP/SLPA

Student Reference Guide

Creating Your Student Account

When setting up your account, please enter your name exactly as you'd like it to appear on your certificate.

Employer Billing Option

If your employer or sponsor is covering the cost, please register using this [registration form](#). Be sure to include employer/sponsor billing details and a purchase order number. An invoice will be sent after registration and is due within 30 days. If your employer or sponsor does not submit payment within 90 days of registration, the student will be responsible for the course fee.

Refund and Cancellation Policy

- **Need to Cancel?** If you decide not to take the course, please notify us before accessing the training materials to be eligible for a refund.
- **Changed Your Mind Midway?** Once the course has been accessed, we're unable to offer refunds—even if it's not completed. We encourage you to finish the course to get the full benefit of your learning experience.

What Happens After You Register?

1. Your registration will be used to create your StarID (your login username).
 2. You'll receive a confirmation email with instructions to activate your StarID and set your password.
 3. You'll access the course through D2L Brightspace, our online learning platform.
 4. Once your account is activated, log in using your StarID and password.
- Please note that the system updates every 10 minutes, so your login may not be active immediately.

Technology Tips

For the best experience, we recommend using Google Chrome or Mozilla Firefox. **Internet Explorer is not compatible with D2L Brightspace.**

Course Developed and Managed By: *Nancy Thul, MS CCC-SLP, SLPA Program Director & Instructor*

Need Help?

If you have any questions or need assistance with registration or access, we're here to help. Contact ATCC Customized Training at atcc-customized@alextech.edu or call 320-762-4510 or 888-234-1313.

Office hours are Monday through Friday, 8:00 AM to 4:00 PM CST.



REGISTRATION FORM - CUSTOMIZED TRAINING CENTER

1601 Jefferson Street, Alexandria, MN 56308

320-762-4510 | Fax 320-762-4634

atcc-customized@alextech.edu

Completing this registration form signifies that my name, address, and employer information is current and correct. ATCC has permission to update my information as well as register me for this training.

Course SLP/SLPA Supervisory Online Course

Student Information Print clearly; state name as it should appear on certificate of completion

First Name: _____ Last Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) ____ - _____

Email Address: _____

Employer Information Optional

Employer Name: _____

Address: _____ PO Box: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: (____) ____ - _____

Email Address: _____

Payment - Total Amount \$149

☐ **Check Enclosed** (payable to Alexandria Technical & Community College)

☐ **Invoice my Employer** (provide billing information above) Purchase Order # _____

☐ **VISA** Name on Card: _____

☐ **MasterCard** Card Number: _____

☐ **Discover** Expiration Date: _____ / _____

PLEASE do not fax or email credit card information. Call 320-762-4510 or 888-234-1313 to make payment arrangements.



CUSTOMIZED TRAINING CENTER
Alexandria Technical & Community College
1601 Jefferson Street Alexandria, MN 56308
1-888-234-1313 | 320-762-4510
www.alextech.edu/CustomizedTraining

Accommodations

If you need an accommodation for a disability, please contact Customized Training at 320-762-4510 as soon as possible.

Policy

Alexandria Technical & Community College is committed to providing equal education/employment opportunities to all persons and does not discriminate on the basis of race, religion, creed, color, national origin, gender, ancestry, sexual orientation, age, marital status, disability, reliance on public assistance or against any other recognized protected class.

Email Addresses – Providing your email address will allow CTC staff to communicate with you via email. If appropriate, your email address may also be placed on a targeted email marketing list to profile upcoming classes, trainings, events, etc. offered by the Customized Training Department at Alexandria Technical & Community College. Email addresses are not distributed.

Cancellations – Class cancellations must be requested before the training is accessed by the student to receive a refund.

If Course is Not Completed – Refunds will not be issued for anyone who accesses the course and does not complete the course in its entirety.

Non-Payment – The student will be held responsible for the registration fee if not paid by a third party within 90 days of registration.