IN CASE OF EMERGENCY

Never miss an emergency alert! Update your Star Alert contact info at *alextech.edu/myalerts*

WHEN TO CALL 911

If the situation is critical, *dial 911 from the landline phone* in the closest classroom or office. This will help emergency responders know exactly where you are on campus.

If you're in a hazardous situation on campus but don't need immediate emergency assistance, **scan the QR code below** or contact the Safety Department at 320-762-4419.

To report non-emergency hazards or suspicious behavior on campus, **scan the QR code below**, call 320-762-4419, or email *safety@alextech.edu*.

FIRE

EVACUATE

WALK, don't run.
DO NOT use the elevators, take the stairs.

Leave the area, pull nearest fire alarm, and close the door.

Leave your stuff behind. Whatever it is, it's not more important than your life.

Evacuate the area, go outside, and wait for the all-clear.

MEDICAL EMERGENCY

CALL

For emergencies, call 911.

If person is stable, call 320-762-4419.

If needed, give first aid.
Stay until someone else arrives.

DO NOT attempt to move an injured or unconscious person.

THREAT TO CAMPUS

CONTACT /SCAN

If you become aware of a threat to campus, **call 911 if the threat is immediate**.

If not immediate, report it to the Safety Department by scanning the QR code below, calling 320-762-4419 or emailing *safety@alextech.edu*.

SEVERE WEATHER

SEEK SHELTER

Go to the **lowest level of the building**, in an interior hallway or room.

Get low to the ground and stay away from windows & doors.

Remain in shelter until the all-clear is given.

ACTIVE SHOOTER

RUN
If you CAN escape safely, evacuate the area.

HIDE
If you CAN'T escape, find a safe place to hide. Silence your phone.

FIGHT
As a LAST RESORT, use objects to distract the shooter or defend yourself.

OTHER STUFF

SCAN/ CONTACT

SEE SOMETHING, SAY SOMETHING!

If something on campus seems suspicious or unsafe, speak up!

Report it by **scanning the QR code**, calling 320-762-4419 or emailing *safety@alextech.edu*.

Don't ignore it! If in doubt, report it.

SCAN ME

ALEXANDRIA Technical & Community COLLEGE

A member of Minnesota State

safety@alextech.edu
320.762.4419

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