

Concurrent Enrollment Planning Form

High School	School Year	
Completed by	Title	Date
Contact Email	Phone #	

Return completed form to pseo@alextech.edu by April 1st.

Please complete the information below for the concurrent enrollment course(s) being offered at your high school during the upcoming school year. List all course information on a separate line for each semester offered, each class hour it will be taught, and/or each high school instructor of the course.

Courses (Refer to ATCC's list of Concurrent Enrollment course offerings)	Class Days of the Week (M, T, W, H, F)	Class Start Date and Time	Class End Date and Time	High School Instructor (First and Last Name)
Example: ENGL 1420 - Composition II - 3 credits	M, T, W, H, F	September 2, 2025 9:15 AM	January 19, 2026 10:00 AM	Jane Doe