

Concurrent Enrollment Application Instructions

Go to **www.alextech.edu/apply** and click the Apply to ATCC bar on the page.

Click **Create StarID** and follow instructions. If you already have a StarID, please select **Login**. If you have previously applied to Alexandria Technical & Community College or any other Minnesota State (Colleges and Universities) school, you already have a StarID. Please retrieve your StarID and password by using the links provided in the application. Once you retrieve your StarID and password, you can log into the application and follow the same steps as outlined below.

If you have previously applied to Alexandria Technical & Community College as a concurrent enrollment or PSEO student, you do not need to submit a new application.

Online Application	Privacy
Welcome to the Online Application To begin your Online Application please log in using Already have a Login with existing Start D's Continue by selecting the "Create" Login What is a StarlD? Material Starl D is a usemame with the goal of replacing your many login IDs with one ID, one password, everywhere. Once you activate it, you can use it at more than one school. Change your password in one place — stard.minnstate.edu —	New student? Create StarID
Private/Confidential Information Collection Notification PLEASE NOTE: The college/university is asking you to provide information that includes private and/or confidential information under state and fed You agree to provide the college/university with your data, and the college/university agrees to process your application. The college/university will use your data for the following purposes: 1) to process your application; 2) to follow up on your progress completing the e unless required by law or college/university policy. The college/university may retain your data in accordance with an applicable records retention o You have the right to ask for corrections to your data as set forth in Minnesota Statutes § 13.04 Subd. 3. You have the right to avail yourself of the o questions about access to your data, the college/university can refer you to its Data Practice Compliance Official.	deral law. The college/university is asking for this information in order to process your application. application; 3) for internal business purposes as allowed by law; and not for any other purpose obligation or other legal obligation, or at your request. dispute procedures set forth in Minnesota Statutes § 13.08 concerning your data. If you have

New Student: Create StarID - Make sure to check spelling and that all information is correct. You will need the email and password to login in the future. **Please write down your StarID and password for future use and keep in a safe place.**

Star ID: _____

Password: _____

Online Application	
	PRIA
Community COLL	
Create StarID	
✤ First Name	* Last Name
Enter an email address specif important information regardir	fically created for your use and that you check most often since you will receive email messages from the Minnesota State Colleges and Universities system containing ng your application status.
Email Address	* Re-enter Email Address
The password complexity req criteria: • Changed at least every • Must be at least 8 chara • Use at least 3 of these ty • May not have been used • May not contain your firs	uirement associated with the StarID complies with the Minnesota State Colleges and Universities password security guideline. Passwords must meet or exceed these 180 days. cters long. ypes of characters: uppercase, lowercase, numbers, special characters. I before. st name or last name if they are longer than 2 characters.
Special characters include ch	aracters like these: l@#\$%^&*()_+=-`{[][\.","<>,?/
* Password	* Re-enter Password
□ Lacknowledge that Lam s	whilest to the terms of access and use as defined in Deard Delicy 5.22 Accentable Lise of Computers and Information Technology Resources
	anjee to the terms of access and use as defined in board roney 0.22 Acceptable use of computers and mornation recificlingly Resources.
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	Germy StanD

Personal – Legal Name and Email Address Note: You Must use your Legal Name (For example: Jonathan instead of Jon) Middle names are helpful if you have a common name. *If you have a preferred name, you will be able to enter it on the next page (see below).

Online Application					14900691	Privacy
(1) Personal (2) Clitzenship (3) Contact ((4) Education (5) Confidential (6)	Major 7 Review			Sa	ive and Exit
Personal - Legal Name an	nd Email Address					
Enter your name as it appears on your U	I.S. Social Security card or passp	prt.				
First Name	Middle Name	* Last Name		Name Suffix (Jr. Sr II III)		
Enter an email address specifically cre information regarding your application Email Address 1 View Former Name	ated for your use and that you ch status. + Add	eck most often since you will receive e a Preferred Name	mail messages from Minnesota S Next →	State Colleges and Universities containing important		
Online Application					14900691	Privacy
1 Personal 2 Citizenship 3 Contact	A Education S Confidential	Major Review			Sa	ave and Exit
Personal - Preferred Nam	ie					

Students may request that their "Preferred Name" be different from their legal name of record. The preferred name will be used where possible in the course of Minnesota State Colleges and Universities business. Minnesota State

Personal – SSN and DOB (Date of Birth is required)



Education – High School Information

Online Application	
ALEXANDRIA Technical & COLLEGE	
1 Personal 2 Citizenship 3 Contact 4 Education 5 Confidential 6 Major 7 Review	
Education - High School Information	
# Are you currently a High School Student?	
● Yes O No	
← Back to Contact	Next \rightarrow

Education - High School Attended: Always select Minnesota for state. Find your High School. Graduation Date: 2-digit month and 4-digit year. (Most schools are either May or June.)

Online Application	14900691 Privacy
1 Personal 2 Catcerdap 3 Contact 6 Education 6 Contractine 6 Maper 7 Personal	Save and Exit
Education - High School Attended:	
Important Note: Graduates of high schools that are not regionally accredited or recognized by the state may not be eligible for admission or for federal student financial aid. Inclusion of a high school name on this list that it is regionally accredited or recognized by the state.	s not an indication
+ High School State:	
Mmesota 👻	
High School:	
Please select	
Graduation or GED Date: (mm/yyyy)	
mmiyyyy	
Provide your cumulative high school grade point average (GPA) as it would be reported on your high school transcript. If you do not have or know your high school GPA, enter zero (0). You may be asked to provide an official high school transcript to verify reported GPA.	
High School Grade Point Average:	
← Back Next →	

Education – High School Preparations Standards – You can Skip these screens and then select Next

Online Application 14900991	Privacy
ALEXANDRIA Rehnical & COLLEGE	
9 Personal 2 Ottoentrip 3 Contact 6 Education 5 Confidential 6 Major 7 Review	ave and Exit
Education - High School Preparation Standards	
Students must meet preparation requirements for admission/transfer to state universities. Please inverse of high school education you have or will have completed by the end of high school in each categories below. (e.g. Enter 2.5 for a subject if you have taken the subject for 2 full years and part of the subject of the subject of 2 full years and part of 2 full years	h of the
English and Mathematics (step 1 of 3)	
English	
English: Elementary Algebra: Trigonometry:	
Intermediate Algebra: Pre-calculus:	
Geometry: Other Math:	
← Back Next →	

Major-Application Term - Concurrent Enrollment terms begins either Fall or Spring Semester

Online Application
1 Personal 2 Citizenship 3 Contact 4 Education 5 Confidential 6 Major 7 Review
Major - Application Term
If the term in which you want to start is not listed, please contact the Admissions Office at Alexandria Technical and Community College.
* When would you like to start classes?
○ Summer Semester 2025 (May 19, 2025 - August 12, 2025)
Fall Semester 2025 (August 25, 2025 - December 22, 2025)
○ Spring Semester 2026 (January 12, 2026 - May 13, 2026)
← Back to Confidential Next →

Application Type- Select Post-Secondary Enrollment Options (PSEO) Student



Major - Educational Intent - Select as appropriate



Major- Academic Program – Select Add Major/Program

Online Application				
ALEXANDRI Technical & COLLEC	A je			
1 Personal 2 Citizenship 3 Contact	4 Education 5 Confidential 6 Major 7 F	Review		
Major - Academic Prog	am	Antoniulating		
Selecting a major/academic program	n of interest is optional. However, to be eligible for	financial aid choosing a major/prog	ram is highly recommended.	
Campus	Delivery of Major	Major	Degree seeking	Concentration
← Back	+ Add Major/Program	Next \rightarrow		
		-		

Major- Academic Program of Interest: Please select the following and select Add this Major



Major- Academic Program – Select Next

1 Personal 2 Citizenship 3 Contact	4 Education 5 Confidential 6 Major	Review		
Major - Academic Program	n			
Selecting a major/academic program o	f interest is optional. However, to be eligib	e for financial aid choosing a major/progran	n is highly recommended.	
Campue	Delivery of Major	Major	Degree seeking	
Campus			Degree seeking	
Alexandria Technical & Community College	On Campus	Concurrent Enrollment	Not Seeking Degree	
Alexandria Technical & Community College	On Campus + Add Major/Program	Concurrent Enrollment	Not Seeking Degree	

Application Review

Scroll through the information you have provided and make sure it is correct. Then click **Continue to Submit Application**.

Check the box to select the application, then enter your <u>StarID password</u> and select **Submit Selected Application(s)**.

If your application is submitted successfully, you will be brought to a status page. Your application will likely say that it is In Progress or Pending.

- If you are planning to do PSEO, consult with your high school counselor to submit your high school transcript and PSEO Notice of Student Registration form. Once all materials are submitted, your application will be reviewed.
- If you are planning to do Concurrent Enrollment and take courses at your high school, your high school will notify us by submitting your transcript and include you on the roster for any courses you've registered for. ATCC will register you for your Concurrent Enrollment courses.

With any application questions or issues, please contact ATCC at pseo@alextech.edu.