

E-book Access Instructions

PLEASE NOTE:

- E-book(s) won't be available in the Digital Bookshelf until at least 24 hours after the PSEO Department has purchased the book.
- You must use your college email address (starID@go.minnstate.edu) when creating your access account.
- Since e-books are purchased for you, please do not enter into a free trial.

Follow these instructions to access your e-book code(s) and to create an account.

1. Go to ATCC's Virtual Bookstore <https://alextech.ecampus.com>
2. Select Digital Bookshelf at the top of the screen
3. Choose School Sign In (Sign in via MyATCC link)
4. Login with your Star ID and password
5. Make sure your computer is set to allow pop ups
6. Click on Digital Bookshelf and your digital book icon(s) should appear
7. Click on the word **here** to reveal OR on the Access link under your digital book. **(If you do not see the link or the word "here," please wait at least one hour and try again.)**
8. Click on Acknowledge and Accept
9. Directions to reveal your access code will be given. Once your access code is revealed, take a picture of the code in case it is needed for future reference.
10. Choose copy
11. If a Visit Website option is given, choose it.
12. If not, click on the blue Access button. This will direct you to Cengage to create an account. When creating a Cengage account, make sure you use your **StarID@go.minnstate.edu** email. If you have already created a Cengage account, just log in (**do not create another account**).
13. If you already have a Cengage account, choose "Register another course or product" and paste in your Access Code.
14. Open a new tab and login to your Brightspace course. Find where the instructor is giving instructions on registering your access code and click on it. If it gives you an option to enter your access code, paste your code.