Helpful Tips to Complete ATCC Application for PSEO

New Student: Create StarID - Make sure to check spelling and that all information is correct. You will need the email and password to login in the future. (Write your StarID down and keep in a safe place)

Personal – Legal Name and Email Address

Note: <mark>You Must use Legal Name</mark> (For example: Jonathan instead of Jon) Middle names are helpful if you have a common name. *If you have a preferred Name, See next image.

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Personal - Legal Name and Email Address

Enter your name as it appears on your U.S. Social Security card or passport.

✱ First Name   Middle Name   **✱ Last Name**   Name Suffix (Jr. Sr II III)

Enter an email address specifically created for your use and that you check most often since you will receive email messages from Minnesota State Colleges and Universities containing important information regarding your application status.

✱ Email Address

[View Former Name]   [+ Add a Preferred Name]   [Next →]

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Personal - Preferred Name

Students may request that their "Preferred Name" be different from their legal name of record. The preferred name will be used where possible in the course of Minnesota State Colleges and Universities business. Minnesota State Colleges and Universities reserves the right to deny an inappropriate preferred name.

First Name   Middle Name   **✱ Last Name**

[← Back]   [Delete Preferred Name]   [Next →]

Personal – SSN and DOB <mark>(Must at least enter Date of Birth)</mark>

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Personal - Social Security Number (SSN) and Date of Birth:

Providing your SSN and Date of Birth is voluntary and failing to do so will have no effect on the processing or consideration of your application. This information is requested to help identify your record within the system and ensure that all of your data is matched together, including financial aid application information, if applicable. If you provide your SSN and Date of Birth, it will be used by school officials for positive identification, institutional research, and required state and federal reporting. It may also be used within the system for purposes such as system consumer and alumni relations and to create summary data about system programs through data matches with other state agencies.

Social Security Number (The following formats are acceptable: 333-22-4444, 333224444)

We have a social security number on file. If you want to verify or update your social security number, after you submit your application you must contact the college or university to which you are applying.

Date of Birth

[09/28/2006] (mm/dd/yyyy)

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Education – High School Information -

Education - High School Attended: Always select Minnesota for state. Find your High School.
<mark>**Graduation Date: 2-digit month and 4-digit year. (Most schools are either May or June)**</mark>

Education – High School Preparations Standards – <mark>You can Skip and then select Next</mark>

ALEXANDRIA Technical & Community **COLLEGE**

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Education - High School Preparation Standards

ℹ️ Students must meet preparation requirements for admission/transfer to state universities. Please indicate the number of years or partial years of high school education you have or will have completed by the end of high school in each of the categories below. (e.g. Enter 2.5 for a subject if you have taken the subject for 2 full years and one half year.)

English and Mathematics (step 1 of 3)

English		Mathematics	
English:		Elementary Algebra:	Trigonometry:
		Intermediate Algebra:	Pre-calculus:
		Geometry:	Other Math:

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Major-Application Term – <mark>PSEO terms begins either Fall or Spring Semester</mark>

Online Application

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Major - Application Term

If the term in which you want to start is not listed, please contact the Admissions Office at Alexandria Technical and Community College.

✳ When would you like to start classes?

○ Summer Semester 2023 (May 15, 2023 - August 11, 2023)

◉ Fall Semester 2023 (August 21, 2023 - December 18, 2023)

○ Spring Semester 2024 (January 08, 2024 - May 08, 2024)

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Application Type- <mark>Always Select Post-Secondary Enrollment Options (PSEO) Student</mark>

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Application Type

✽ Please indicate the type of student you will be?

○ First Year, Returning, or Transfer Student
(Pursuing certificate, diploma, or a two-year or four-year degree; not seeking a degree, or returning student)

● Post Secondary Enrollment Options (PSEO) Student
What's this?

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Major- Academic Program – <mark>Select Add Major/Program</mark>

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Major - Academic Program

Selecting a major/academic program of interest is optional. However, to be eligible for financial aid choosing a major/program is highly recommended.

Campus	Delivery of Major	Major	Degree seeking	Concentration

← Back   + Add Major/Program   Next →

Major- Academic Program of Interest: <mark>Please select the following</mark>

Note: You can still take online courses when selecting On Campus delivery method.