

STUDENTS:

The process for tracking and submitting your timesheet for work study is as follows:

1. Login to eServices on the ATCC Website
2. Select "Student Employment" (on the left of the screen)
3. Click on "Enter Time Worked"
4. Submit your e-timesheet on or before the due date
(reminders will be sent to your ATCC email address).

If you have issues, please contact Eldie in our payroll office:

[Eldie Dertinger: eldied@alextech.edu](mailto:eldied@alextech.edu) or 320-762-4567

Pay Periods for Fiscal Year 2024

Pay Period #	Beginning Date	Ending Date	Date Timesheet is Due	Pay Date
1	06/21/23	07/04/23	07/05/23	07/14/23
2	07/05/23	07/18/23	07/19/23	07/28/23
3	07/19/23	08/01/23	08/02/23	08/11/23
4	08/02/23	08/15/23	08/16/23	08/25/23
5	08/16/23	08/29/23	08/30/23	09/08/23
6	08/30/23	09/12/23	09/13/23	09/22/23
7	09/13/23	09/26/23	09/27/23	10/06/23
8	09/27/23	10/10/23	10/11/23	10/20/23
9	10/11/23	10/24/23	10/25/23	11/03/23
10	10/25/23	11/07/23	11/08/23	11/17/23
11	11/08/23	11/21/23	11/22/23	12/01/23
12	11/22/23	12/05/23	12/06/23	12/15/23
13	12/06/23	12/19/23	12/20/23	12/29/23
14	12/20/23	01/02/24	01/03/24	01/12/24
15	01/03/24	01/16/24	01/17/24	01/26/24
16	01/17/24	01/30/24	01/31/24	02/09/24
17	01/31/24	02/13/24	02/14/24	02/23/24
18	02/14/24	02/27/24	02/28/24	03/08/24
19	02/28/24	03/12/24	03/13/24	03/22/24
20	03/13/24	03/26/24	03/27/24	04/05/24
21	03/27/24	04/09/24	04/10/24	04/19/24
22	04/10/24	04/23/24	04/24/24	05/03/24
23	04/24/24	05/07/24	05/08/24	05/17/24
24	05/08/24	05/21/24	05/22/24	05/31/24
25	05/22/24	06/04/24	06/05/24	06/14/24
26	06/05/24	06/18/24	06/19/24	06/28/24