

FREE Tax Return Preparation for Low Income Taxpayers

Alexandria Technical & Community College accounting students and volunteers are offering free tax return preparation for low income taxpayers from Feb. 23-April 13. Students and volunteers are trained and certified by the IRS to prepare returns.

We know the new tax cuts and Jobs Act and how it affects you! We are trained to get every credit you qualify for including the Earned Income Tax Credit, Education Credits, Child Tax Credit, Dependent Care Credit, Rent Credit, and the Minnesota Property Tax Refund. Every return is reviewed with an experienced instructor or tax professional.

Where: ATCC Room 703 of the Business and Information Technology Center (by the big "A")

When: 4-6 p.m. Tuesdays and Thursdays, Feb. 23 through April 13. Closed 3/9 and 3/11 for spring break.

Appointment: Please sign up at <https://ttsu.me/vitasignupsheet>. Call (320) 762-4429 to leave a message or email vita@alextech.edu with questions.

Covid-19 Changes and Procedures:

- Interactions limited to 15 minutes or less
- Protective screens used along with required face mask
- Mandatory screening process at the door
- Preparation and review available virtually in some situations
- Please, no children

Do you Qualify for Free Preparation?

You should be low income (under \$40,000 income). You cannot have complex tax issues like rental income, depreciation, multi-state income, or military income. We are not trained to do foreign student returns.

Economic Impact Payment (stimulus check):

You MUST know how much you received for you Economic Stimulus Payment. Don't guess! Look it up before you arrive. For help, <https://www.irs.gov/coronavirus/get-my-payment>

Site Coordinator Video

To view this information in video format, watch this video from site coordinator and instructor Mark Meuwissen: <https://www.screencast.com/t/YUEAJ0BFIYn>

Items to bring:

If you are missing some of these and just need tax help, come see us. We'll help you out!

- State issued Photo ID and Social Security Cards for everyone listed on the return.
- Birth dates for you, your spouse, and dependents
- Wage and earning statement(s) form W-2, W-2G, 1099-R from all employers
- Interest and dividend statements from banks (form 1099)

- Last year's return if possible
- Identity Protection number if you have one.
- Amount paid for daycare and the provider's identifying number or Social Security number
- Certificate of rent or property tax statements
- Voided check with bank routing numbers
- Minnesota K-12 education costs
- 1098-T tuition statements and book receipts

If you are a College Student

- Your 1098-T, your e-services billing statements, any receipts for books, computer rentals, software or virus protection receipts, course related costs.
- Student loan records, payments made, interest paid.

If you have K-12 children

- Private tuition paid
- Receipts for supplies, books, musical instruments, computers purchased or rented, software bought, calculators, other expenses paid.
- Athletic or after school activities normally do not have a tax benefit
- Tuition paid to enrichment courses (non-religious).
- Fees paid for special courses to improve reading, writing or math skills
- Driver Education courses

If you save for retirement

- Any contributions to a deferred savings plan that are not detailed on your W-2
- Payments for Long-term Care Insurance
- Contributions to an HSA or education savings account.

Other items to bring

- 1098 mortgage interest statement
- Certificate of Rent Paid
- Gambling winnings and losses
- Any transactions involving cryptocurrency
- Investment income or any broker statements

Last Year Returns

- If you did not complete a return for 2019, bring along all the above information. We might be able to complete both years for you
- We can do both 2019 and 2020 rent credits and property tax credits

**FOR YOUR
INFORMATION**

www.alextech.edu • 320-762-0221 • 888-234-1222 • A Member of
Minnesota State Colleges & Universities system • An Equal Opportunity
Employer/Educator • This document is available in alternative formats
by calling 888-234-1222 ext. 4673 or 320-762-4673.

