# WELCOME, LEGENDS!

*REGISTRATION and ADVISING*

# TODAY'S TO-DOs

*NEED TO DO*

❑ *Course Advising*

❑ *Register for classes*

❑ *Uniforms (if required)*

❑ *ID card (405)*

*ASK QUESTIONS!!*

# TODAY'S TO-DOs

*YOU MAY NEED TO...*

❑ *Connect with student services*

❑*PSEO students: Visit with Karla Seymour today in Room 113*

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# COMMUNICATION

*Your MinnState email address is the OFFICIAL method of college communication.*

## Check your email daily!

*For instructions on how to forward your college emails to a personal account visit*
**alextech.edu/it**

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# DARS / TESTING

*Degree Audit Report (DARS)*

- *Includes program requirements*

- *Transfer-in courses are listed on your DARS*

*Testing*

- *Placement requirements*

- *If needed, test between today and the beginning of fall semester*

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# HELPING YOU THRIVE

*RESOURCES FOR STUDENTS*

# FINANCIAL AID

- *FAFSA – Free Application for Federal Student Aid. It's not too late to apply!*
- *Veteran's Services*
- *Student Employment*

- *Other Opportunities*

*alextech.edu/fa*

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# SUPPORT SERVICES

- *Bring copies of IEPs/504 Plans*

- *Additional accommodations available:*
  - » *Extended time on tests*
  - » *Test Readers*
  - » *A quieter test area*
  - » *Note Takers*
  - » *ASL Services*
  - » *Audio Books*

*alextech.edu/sups*

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# COUNSELING SERVICES

- *Personal Counseling*
- *Career Counseling*
- *Occupational and educational exploration*
- *Credit counseling referral*
- *Mental health/telepsychiatry*

*alextech.edu/counseling*

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# TRANSFER & ADVISING

- *Transfer-in or transfer-out*

- *If transferring credits in, submit updated official college transcripts from colleges or universities like U of M, private, out-of-state*

- *We can access Minnesota State system transcripts electronically*

*alextech.edu/transfer*

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# Student Housing - Campus

- *Foundation Hall – West side of Jefferson*

- *JA Wedum Foundation Hall – North side of campus*

*www.alextechhousing.com*

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# Parking

- **New Parking Website Coming Soon!**
  Visit alextech.edu/parking to learn more.

- **Parking registration is required for all vehicles**
  Be ready to provide your vehicle's make, model, color, and license plate number.

- **Registration opens July 1**

- **Permit Pickup Available Beginning July 1**

Available at the Business Office (100 Wing near Door B, Main Campus)

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# Food Service

- **Good Ways Café**

  Located in the 300 Wing on the Main Campus

- **Good Ways Market**

  Located in the 700 Building

- Locally owned and operated

  Visit **alextech.edu/café** for updates throughout the summer

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# LIVE YOUR PASSION

*ATHLETICS & STUDENT ACTIVITIES*

# STUDENT ACTIVITIES

- *Phi Theta Kappa honor society*
- *Student Ambassadors*
- *Student Senate*
- *Program Clubs*
- *Intramural Athletics*
- *Weekly fun & games*

*alextech.edu/activities*

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# LEGENDS ATHLETICS

*CO-ED:*
- *Archery*
- *Clay Target League*
- *Competitive Fishing*
- *eSports*

*legends.alextech.edu*

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# LEGENDS ATHLETICS

## WOMEN'S:
- *Golf*
- *Soccer*
- *Volleyball*

*legends.alextech.edu*



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# LEGENDS ATHLETICS

*MEN'S:*
- *Baseball*
- *Golf*
- *Soccer*

*legends.alextech.edu*

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# DATES & TIMELINES

# DROP/ADD PERIOD

- *Fall semester begins August 25, 2025*

- *Drop and add through August 29, 2025*

- *Anything you are registered for at 12:00 am on August 30 will be permanent record*

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# TUITION DUE

- *100% tuition refund if dropped during first week*
- *Tuition due in full or establish payment plan by September 29, 2025*
- *Complete your FAFSA if you haven't already*

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# ORDER TEXTBOOKS

- *Textbooks can be ordered online*
- *Available to view book titles/ISBN*
- *Charge books to your student account beginning August 1*
- *Deliver to home or campus*
- *Rentals available*

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# IMPORTANT DATES: Fall 2025

| | |
|---|---|
| August 1 | First Registration Cancellation for Non-Payment |
| August 25 | Fall semester starts |
| August 29 | Final Registration Cancellation for Non-Payment |
| August 29 | Complete drop from all classes 100% refund |
| September 4 | Financial Aid applies |
| September 29 | Tuition due (or enrolled in payment plan) |

*alextech.edu/events*

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# ONLINE RESOURCES

# MyATCC

- *Quick links to Brightspace, Student Handbook, eServices and more*
- *Access to Alexandria College email (yourstarid@go.minnstate.edu)*
- *Enrollment Verification*
- *StarID Self-Service*
- *Authorization to Release Information*
- *Order Books*

**alextech.edu/myatcc**

## Student Self-Service

**Registration & Advising »**

- Enrollment Verification
- Discounted Software (Kivuto OnTheHub)
- Order Books
- Star Alert (What is Star Alert)
- Withhold Directory Information
- Bomgar Support
- Star Tribune - Log in with username *AlexTech* and password *AlexStrib* (case sensitive)

## Student Safety

- Safety Training: Active Shooter/Stay Safe at College

## Student Forms

- Academic & Financial Aid Suspension Appeal
- Audit Course Request
- Authorization to Release Student Information
- Change or Add Major
- Course Repeat Request
- Fresh Start Request
- Graduation Application
- Guided Self-Placement Waiver
- Medical Information Release Form
- Preferred Name
- Permission to Drive to School-Related Activity
- Transfer Appeal Form
- Universal Vehicle Use Form

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# REGISTRATION

- *How-to videos*
- *Registration guide*
- *Student support contacts*
- *Important dates/information*

**alextech.edu/rad**

## How-To Videos

How to Reset your StarID Password

How to Register for Classes Using "Search for a Course"

How to Log In to eServices

How to Access and Read a Degree Audit Report (DARS)

How to Register for Classes Using "Quick Add"

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BE A
LEGEND