

MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
TRANSFER AGREEMENT
BETWEEN

Alexandria Technical and Community College
AND
Bemidji State University

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between **Alexandria Technical & Community College** 1601 Jefferson Street Alexandria, MN 56308 (hereinafter sending institution), and **Bemidji State University** 1500 Birchmont Drive NE, Bemidji, MN 56601-2699 (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a

Cybersecurity, Virtualization & Networking AAS	Diesel Technology AAS
Mechatronics AAS	Medical Administrative Specialist AAS
Interior Design AAS	Health & Fitness Specialist AAS
Mechanical Drafting, Design & Engineering Technology AAS	

(hereinafter sending program), and the receiving institution has established a **Applied Management BAS** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

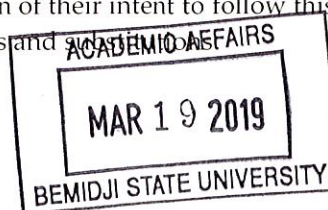
- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

Transfer of Credits

- A. The receiving institution will accept 60-75 credits from the sending program. A total of 60-63 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once courses are encoded, they will transfer as described in the "Transferology" audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on 5/22/2018 and shall remain in effect until 05/21/2023 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning 11/21/2022 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and



May 22, 2018

PROGRAM TRANSFER TABLE

Check if the sending program ___ or receiving program ___ is new.

	College (sending)	University (receiving)
Institution	Alexandria Technical and Community College	Bemidji State University
Program name	Cybersecurity, Virtualization & Networking AAS (60 Cr) 11.0901 Mechatronics AAS (72 Cr) 15.0406 Interior Design (72 Cr) AAS 50.0408 Diesel Mechanics AAS(75 Cr) 47.0605 Medical Administrative Specialist (60 Cr) AAS 51.0716 Health & Fitness Specialist AAS (69 Cr) 31.0507 Mechanical Drafting, Design & Engineering Technology AAS (72 Cr) 15.1306	Applied Management BAS
Award Type (e.g., AS)	AAS	BAS
Credit Length	60-75	120
CIP code (6-digit)	See above	15.1501
Program admission requirements		

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) ¹	Credits	course prefix, number and name	Goal(s) ¹	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						

¹ MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

Cybersecurity, Virtualization & Networking AAS (15 Cr) Mechatronics AAS (15 Cr) Interior Design AAS (16 Cr) Diesel Technology AAS (15 Cr) Medical Administrative Specialist AAS (15 Cr) Health & Fitness Specialist AAS (15 Cr) Mechanical Drafting, Design & Engineering Technology AAS (19 Cr)	1-10	15-19	MnTC Equivalent Courses (Bemidji State University Accepts all MnTC equivalent courses at full credit into the same goal area assigned by the sending college.)	1-10	15-19
MnTC/General Education Total		15-19			

Special Notes, if any: Liberal Education requirements for the MnTC may be completed at the college or university.

Common course equivalencies:

- ENGL 1460 Technical Writing is equivalent to BSU ENGL 2150 Technical Writing
- COMM 1415 Public Speaking is equivalent to BSU COMM 1100 Public Speaking
- PHYS 1407 College Physics I and PHYS 1408 Lab is equivalent to BSU PHYS 1101 General Physics
- ENGL 1410 Composition I is equivalent to BSU ENGL 1151 Composition
- COMM 1435 Interpersonal Communication is equivalent to BSU COMM 1090 Interpersonal Communication
- PSYC 1445 General Psychology is equivalent to BSU PSY 1100 Introductory Psychology

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses			
Cybersecurity, Virtualization & Networking AAS (45 Cr) Mechatronics AAS (57 Cr) Interior Design AAS (56 Cr) Diesel Technology AAS (60 Cr) Medical Administrative Specialist AAS (45 Cr) Health & Fitness Specialist AAS (54 Cr) Mechanical Drafting, Design & Engineering Technology AAS (53 Cr)	45-60	Technical Block Transfer	30
		General Education Credits Cybersecurity, Virtualization & Networking AAS (15 Cr) Mechatronics AAS (27 Cr) Interior Design AAS (26 Cr) Diesel Technology AAS (30 Cr) Medical Administrative Specialist AAS (15 Cr) Health & Fitness Specialist AAS (24 Cr) Mechanical Drafting, Design & Engineering Technology AAS (23 Cr)	15-30 Sub
Restricted elective credits - list courses (if none enter 0)			
Unrestricted elective credits (if none enter 0)		College's unrestricted elective credits accepted in transfer (if none enter 0)	
Major, Emphasis, Unrestricted Electives Total	45-60	Total College Credits Applied (sum of sections A and B)	60-75




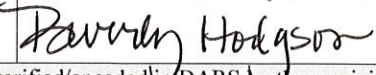
SECTION C - Remaining University (receiving) Requirements

course prefix, number and name	Credits
I REQUIRED FOUNDATION CORE (17 credits)	
ACCT 1100 Financial Literacy	3
ACCT 2101 Principles of Accounting I	3
MATH 1100 Mathematical Reasoning (MnTC 4)	3
ECON 2000 Markets and Resource Allocation (MnTC 5 & 9)	3
ECON 2100 Macroeconomics and the Business Cycle (MnTC 5)	3
TADT 2100 Impact of Technology, Art, & Design (MnTC 5 & 9)	2
II REQUIRED MAJOR CORE (30 credits)	
TADT 3100 Principles of Professional Development	3
TADT 3111 Project Management Methodology	3

	TADT 3112 Leadership in a Team Environment	3
	TADT 3267 Economic and Cost Analysis	3
	TADT 3700 Operations Planning and Control	3
	TADT 4385 Sustainability and Emerging Technologies	3
	TADT 4873 Emphasis Related Capstone	3
	TADT 4875 Facilities Management	3
	TADT 4878 Quality Assurance	3
	TADT 4880 Total Quality Management	3
	III. ADVISOR APPROVED CAREER RELATED ELECTIVE COURSES SELECT 13-16 LIBERAL EDUCATION/MNTC CREDITS WITH ASSISTANCE FROM A FACULTY ADVISOR TO COMPLETE GRADUATION REQUIREMENTS. (10 OF THESE MAY NEED TO BE UPPER DIVISION CREDITS)	13-16
	University unrestricted elective credits not counted elsewhere (if none enter 0)	
Total Remaining University Credits²	60-63	
Special Notes, if any:		

SECTION D - Summary of Total Program Credits			
College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	15-19		
Major, Emphasis, Unrestricted Electives or Other	45-60		
Total College Credits	60-75	Total College Credits Applied	60-75
		Remaining credit to be taken at the university (receiving institution)	60-63
		Total Program Credits	120-138
Special Notes, if any:			

² At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

College	Name	Signature	Date
Senior Dean of Academic Affairs and Students	Gregg Raisanen		3/1/19
President	Dr. Laura Urban		3-4-19
University	Name	Signature	Date
Chief Academic Officer			
Provost	Dr. Anthony Peffer		2/2/19
Title			
DARS Encoder	Beverly Hodgson		2-1-19
Date when equivalencies were verified/encoded in DARS by the receiving MnSCU institution.			