

HEALTHCARE ADMINISTRATIVE SPECIALIST: MANAGEMENT EMPHASIS

ARMY // AAS DEGREE

This GMLN Military Bridge Program is offered to members of the United States military who have completed training at the Medical Education and Training Campus (METC) in Fort Sam Houston, Texas. It is a transfer agreement between METC and Alexandria Technical and Community College (ATCC).

If you are not an METC-trained military member and wish to learn more about healthcare administration degree options at ATCC, please visit alextech.edu/hcad.

**TRANSFER CREDITS
GRANTED**

27

**CREDITS NEEDED TO
GRADUATE**

33

Estimated credits: Your individualized degree plan will vary.

**JST PROGRAM
NUMBER**

Army: Patient Administration
Specialist, 34O-68G10

**TOTAL PROGRAM
CREDITS**

60

**RECEIVING
INSTITUTION:**

 **ALEXANDRIA
COLLEGE**
Technical &
Community

alextech.edu

go@alextech.edu | 320-762-0221

1601 Jefferson Street, Alexandria, MN 56308

FOR MORE INFORMATION

To learn more about this military bridge program, including questions about course exams to earn credit (Credit for Prior Learning/CPL), please visit militarylearning.us or call 833-472-3146. Online live chat available 7 days a week.

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TRANSFER CREDITS GRANTED

SUBJECT	ID	TITLE	CREDITS
ADMM	1620	Medical Terminology I	3
ADMM	1624	Medical Reception	3
ADMM	2601	Introduction to Health Information	3
ADMN	1513	Keyboarding/Word Processing Skills	3
ITEC	1430	Computer Applications & Technology	3
MKTG	2515	Quality Customer Service	3
*ADMM	1605	Electronic Health Records	3
*ADMM	1608	Basic Pathology	3
*ADMM	1629	Medical Terminology II	3

* Course credits will be awarded by scoring 70% or higher on a course exam

COURSES REQUIRED TO GRADUATE

TECHNICAL COURSES

SUBJECT	ID	TITLE	CREDITS
ADMM	1616	Basic Health Data, Statistics, & Analysis	3
ADMM	1670	Medical Billing	3
ADMM	2604	Medical Office Management	3
ADMM	2609	Health Care Systems & Practices	2
MEDS	2605	Medicolegal & Reimbursement Issues	4
MKTG	2518	Supervision/Human Resources Mgmt.	3

GENERAL EDUCATION COURSES

SUBJECT	ID	TITLE	CREDITS
BIOL	1416	Essentials of Anatomy & Physiology	3
ENGL		^Writing Course (Goal Area 1)	3
COMM		^Communications Course (Goal Area 1)	3
		^General Education (Goal Area 2, 4-10)	6

^ Courses must come from three (3) different goal areas of the [MN Transfer Curriculum \(MnTC\)](#)

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33

DETAILS:

- Upon verification of eligibility, active military or veterans will be granted up to 27 credits for their METC coursework and training.
- Credit determinations were made using current METC curriculum course dates. For questions, please contact the receiving institution for review of your training.
- To earn a degree from Alexandria Technical & Community College (ATCC), a minimum of 15 credits must be taken through ATCC.
- Additional college credit may be granted for:
 - other military courses with a Joint Service Transcript (JST) or Community College of the Air Force Transcript (CCAF)
 - courses from other colleges/universities upon review of an official transcript
 - ACE Military Guide recommendations

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