

# NURSING ASSISTANT TRAINING

This 84-hour, 3-credit, state-approved course presents curriculum to develop skills, attitudes, and knowledge essential in giving direct and supportive care as a nursing assistant. After successful completion of the course, students are required to take the Minnesota Nursing Assistant Test.

This class meets the Minnesota Department of Health (MDH) standards. Students practice skills in a supervised laboratory setting and in a clinical environment in long-term care.

**July / August Hybrid**

**July 7 - August 10, 2026**

**Monday through Friday | Online & In-Person** *\*See calendar for details*

**Fee: \$890.42**

**Location: ATCC Room 206**

**Instructor: Laca Evans**

- *Fee includes tuition, books/materials, practice test & background study. Fees subject to change.*
- *Additional \$10.50 out-of-pocket fee for fingerprinting and photo.*
- *State Nursing Assistant Exam is an additional \$270 testing fee due at exam registration.*
- *The hybrid class requires use of a laptop or computer with access to high-speed internet;*
- *Chromebooks and tablets do not work*
- *Students are able to rent an ATCC laptop at an additional cost of \$25/week through ATCC*
- *Student Help Desk*

**Expected Attendance Requirements:** Students are expected to be in 100% attendance during classroom, skills, and clinical work experience. Any skills practice/lab/clinical time missed will require the student to pay for private tutor time with the instructor. A calendar listing all training dates and times, as well as topics covered, will be provided to the student the first day of class. Text books and materials included in class fee. Accommodations for the written tests can be made for students with a current Individual Education Plan (IEP) through the school system with a disability diagnosis from health provider. Training programs are taught in English only, translation is not allowed.

## Registration:

Please register by completing the registration form. Legal name, date of birth, and email address are all required fields on the individual student profile.

Return completed registration forms using one of these options:

Email: [yvetteh@alextech.edu](mailto:yvetteh@alextech.edu)

Mail: Alexandria Technical & Community College

Attn: EDGE Center of Innovation  
1601 Jefferson St, Alexandria, MN 56308

Fax: 320-762-4633

In Person: Office 207 Mon-Fri 7:30am-4:30pm

## Questions?

Contact Yvette Halvorson, Nursing Assistant Coordinator | 320-762-4546 | [yvetteh@alextech.edu](mailto:yvetteh@alextech.edu)  
Laca Evans, Nursing Assistant Instructor | 320-762-4609 | [laca.evans@alextech.edu](mailto:laca.evans@alextech.edu)  
The EDGE Center of Innovation at 320-762-4510 or toll free 1-888-234-1313



## Requirements

- A Mantoux test (tuberculosis skin test) is required and will be offered at class.
- The process to obtain a MDH background study with fingerprinting and photo identification will be started on the first day of class.

Signature-bearing picture ID, (driver's license preferred) required on the first day of class.

The minimum age recommended to take this course is 16.

## Items required the first day of class

- Signature-bearing picture ID (drivers license preferred)
- Social Security Number
- Notebook, pen/pencil
- **Parking Permit:** Students may park in ATCC's North Parking Lot. A parking permit is required and will be provided to registered students.



**ALEXANDRIA**  
Technical & Community  
**COLLEGE**

# Nursing Assistant Class/Instructor: Laca Evans, RN, WCC

July/August 2026 Hybrid

**Grey days=In-person**

**White days= Online Work**



Sun	Mon	Tue	Wed	Thu	Fri	Sat
July 5	July 6	July 7 Course Orientation 9am-12pm	July 8 Complete Unit 1 Online <b>Introduction Workbook Ch 3</b>	July 9 Complete Unit 2 Online <b>Basic Human Needs Workbook Ch 8</b>	July 10 Complete Unit 3 Online <b>Communication Workbook Ch 4</b>	July 11
July 12	July 13 <b>In-Person Lab 9am-3pm</b>	July 14 <b>In-Person Lab 9am-3pm</b>	July 15 Complete Unit 4 Online <b>Safe &amp; Clean Environ- ment Workbook Ch 5, 6</b>	July 16 Complete Unit 5 Online <b>Vital Signs Workbook Ch 14</b>	July 17 Complete Unit 6 Online <b>Personal Cares Workbook Ch 13</b>	July 18
July 19	July 20 <b>In-Person Lab 9am-3pm</b>	July 21 <b>In-Person Lab 9am-3pm</b>	July 22 Complete Unit 7 Online <b>Activity/Exercise Workbook Ch 10, 21</b>	July 23 Complete Unit 8 Online <b>Nutrition Workbook Ch 15</b>	July 24 <b>ALL DISCUSSIONS DUE BY NOON TO- NIGHT</b>	July 25
July 26	July 27 <b>In-Person Lab 9am-3pm</b>	July 28 <b>In-Person Lab 9am-3pm</b>	July 29 Complete Unit 9 Online <b>Elimination Workbook Ch 16, 17</b>	July 30 Complete Unit 10 Online <b>Special Needs Workbook Ch 18, 19, 20</b>	July 31 <b>ALL MODULES, UNIT QUIZZES, TERMS, AND ABBREVIATIONS QUIZ- ZES ARE DUE BY NOON TODAY!</b>	Aug 1
Aug 2	Aug 3 Final Exam Clinical Prep 7am-2pm <b>Workbook Due Today!</b>	Aug 4 <b>Nursing Home Clinical 7—1 PM</b>	Aug 5 <b>Nursing Home Clinical 7—1 PM</b>	Aug 6 <b>Nursing Home Clinical 7—1 PM</b>	Aug 7	Aug 8
Aug 9	Aug 10 <b>Mock Registry In-Person Lab 9am-3pm</b>	Aug 11 <b>Final Testout 9 AM—3 PM</b> Only attend one day	Aug 12 <b>Final Testout 9 AM—3 PM</b> Only attend one day	Aug 13 <b>Final Testout 9 AM—3 PM</b> Only attend one day	Aug 14	Aug 15