

# NURSING ASSISTANT TRAINING

This 84-hour, 3-credit, state-approved course presents curriculum to develop skills, attitudes, and knowledge essential in giving direct and supportive care as a nursing assistant. After successful completion of the course, students are required to take the Minnesota Nursing Assistant Test.

This class meets the Minnesota Department of Health (MDH) standards. Students practice skills in a supervised laboratory setting and in a clinical environment in long-term care.

**Aug/Sept/Oct 2026 In-Person \$887.71**

**August 24th - October 5th, 2026**

**Monday through Wednesday | In-Person** *\*See calendar for details*

**Oct/Nov Hybrid \$873.46**

**October 6th - November 9th, 2026**

**Monday through Friday | Online & In-Person** *\*See calendar for details*

**Nov/Dec Hybrid \$873.46**

**November 10th - December 14th, 2026**

**Monday through Friday | Online & In-Person** *\*See calendar for details*

**Location: ATCC Room 206**

**Instructor: Laca Evans**

- *Fee includes tuition, books/materials, practice test & background study. Fees subject to change.*
- *Additional \$13.50 out-of-pocket fee for fingerprinting and photo.*
- *State Nursing Assistant Exam is an additional \$270 testing fee due at exam registration.*
- *The hybrid class requires use of a laptop or computer with access to high-speed internet;*
- *Chromebooks and tablets do not work*
- *Students are able to rent an ATCC laptop at an additional cost of \$25/week through ATCC*
- *Student Help Desk*

**Expected Attendance Requirements:** Students are expected to be in 100% attendance during classroom, skills, and clinical work experience. Any skills practice/lab/clinical time missed will require the student to pay for private tutor time with the instructor. A calendar listing all training dates and times, as well as topics covered, will be provided to the student the first day of class. Text books and materials included in class fee. Accommodations for the written tests can be made for students with a current Individual Education Plan (IEP) through the school system with a disability diagnosis from health provider. Training programs are taught in English only, translation is not allowed.

## Registration:

Please register by completing the registration form. Legal name, date of birth, and email address are all required fields on the individual student profile.

Return completed registration forms using one of these options:

Email: [yvetteh@alextech.edu](mailto:yvetteh@alextech.edu)

Mail: Alexandria Technical & Community College

Attn: EDGE Center of Innovation  
1601 Jefferson St, Alexandria, MN 56308

Fax: 320-762-4633

In Person: Office 207 Mon-Fri 7:30am-4:30pm

## Questions?

Contact Yvette Halvorson, Nursing Assistant Coordinator | 320-762-4546 | [yvetteh@alextech.edu](mailto:yvetteh@alextech.edu)

Laca Evans, Nursing Assistant Instructor | 320-762-4609 | [laca.evans@alextech.edu](mailto:laca.evans@alextech.edu)

The EDGE Center of Innovation at 320-762-4510 or toll free 1-888-234-1313



## Requirements

- A Mantoux test (tuberculosis skin test) is required and will be offered at class.
- The process to obtain a MDH background study with fingerprinting and photo identification will be started on the first day of class.
- Signature-bearing picture ID, (driver's license preferred) required on the first day of class.
- The minimum age recommended to take this course is 16.

## Items required the first day of class

- Signature-bearing picture ID (drivers license preferred)
- Social Security Number
- Notebook, pen/pencil
- **Parking Permit:** Students may park in ATCC's North Parking Lot. A parking permit is required and will be provided to registered students.



**ALEXANDRIA**  
Technical & Community  
**COLLEGE**

# Nursing Assistant Class Calendar

Aug/Sept/Oct 2026

Classroom Instructor: Laca Evans, RN, WCC



Sun	Mon	Tue	Wed	Thu	Fri	Sat
Aug 23	Aug 24 Program Orientation Unit 1 3:30-9 PM <b>Introduction to Healthcare</b>	Aug 25	Aug 26 Units 2&3 3:30-9 PM <b>Basic Human Needs/ Communication</b>  <b>Unit 1 Quiz</b>	Aug 27	Aug 28	Aug 29
Aug 30	Aug 31 Unit 4 3:30-9 PM <b>Safe &amp; Clean Environment</b>  <b>Units 2&amp;3 Quizzes</b>	Sept 1	Sept 2 Unit 5 3:30-9 PM <b>Vital Signs</b>  <b>Unit 4 Quiz</b>	Sept 3	Sept 4	Sept 5
Sept 6	Sept 7 <b>College Closed</b>  <b>Labor Day</b>	Sept 8 Unit 6 3:30-9 PM <b>Personal Cares</b>  <b>Unit 5 Quiz</b>	Sept 9 Unit 6 cont. 3:30-9 PM <b>Personal Cares</b>  <b>Abbreviations Quiz-</b>	Sept 10	Sept 11	Sept 12
Sept 13	Sept 14 Unit 7 3:30-9 PM <b>Activity/Exercise</b>  <b>Unit 6 Quiz</b>	Sept 15	Sept 16 Unit 8 3:30-9 PM <b>Nutrition</b>  <b>Unit 7 Quiz</b>	Sept 17	Sept 18	Sept 19
Sept 20	Sept 21 Unit 9 3:30-9 PM <b>Elimination</b>  <b>Unit 8 Quiz</b>	Sept 22 Unit 10 3:30-9 PM <b>Special Needs</b>  <b>Unit 9 Quiz</b>	Sept 23 <b>Employer Meet and Greet/ Skill Practice</b> 3:30-9 PM	Sept 24	Sept 25	Sept 26

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
Sept 27	Sept 28 <b>Unit 10 Quiz, Terms Quiz, Final Exam &amp; Clinical Prep 2 PM– 9 PM</b>	Sept 29 <b>Clinical 3:30-8:30 PM</b>	Sept 30 <b>Clinical 3:30-8:30 PM</b>	Oct 1 <b>Clinical 3:30-8:30 PM</b>	Oct 2	Oct 3
Oct 4	Oct 5 <b>Mock Registry 3:30-9 PM</b>	Oct 6 <b>Final Testout 3:30-8:30 PM</b>  Attend only one day	Oct 7 <b>Final Testout 3:30-8:30 PM</b>  Attend only one day	Oct 8 <b>Final Testout 3:30-8:30 PM</b>  Attend only one day	Oct 9	Oct 10