

NURSING ASSISTANT TRAINING

This 84-hour, 3-credit, state-approved course presents curriculum to develop skills, attitudes, and knowledge essential in giving direct and supportive care as a nursing assistant. After successful completion of the course, students are required to take the Minnesota Nursing Assistant Test.

This class meets the Minnesota Department of Health (MDH) standards. Students practice skills in a supervised laboratory setting and in a clinical environment in long-term care.

Aug/Sept/Oct 2026 In-Person \$887.71

August 24th - October 5th, 2026

Monday through Wednesday | In-Person **See calendar for details*

Oct/Nov Hybrid \$873.46

October 6th - November 9th, 2026

Monday through Friday | Online & In-Person **See calendar for details*

Nov/Dec Hybrid \$873.46

November 10th - December 14th, 2026

Monday through Friday | Online & In-Person **See calendar for details*

Location: ATCC Room 206

Instructor: Laca Evans

- *Fee includes tuition, books/materials, practice test & background study. Fees subject to change.*
- *Additional \$13.50 out-of-pocket fee for fingerprinting and photo.*
- *State Nursing Assistant Exam is an additional \$270 testing fee due at exam registration.*
- *The hybrid class requires use of a laptop or computer with access to high-speed internet;*
- *Chromebooks and tablets do not work*
- *Students are able to rent an ATCC laptop at an additional cost of \$25/week through ATCC*
- *Student Help Desk*

Expected Attendance Requirements: Students are expected to be in 100% attendance during classroom, skills, and clinical work experience. Any skills practice/lab/clinical time missed will require the student to pay for private tutor time with the instructor. A calendar listing all training dates and times, as well as topics covered, will be provided to the student the first day of class. Text books and materials included in class fee. Accommodations for the written tests can be made for students with a current Individual Education Plan (IEP) through the school system with a disability diagnosis from health provider. Training programs are taught in English only, translation is not allowed.

Registration:

Please register by completing the registration form. Legal name, date of birth, and email address are all required fields on the individual student profile.

Return completed registration forms using one of these options:

Email: yvetteh@alextech.edu

Mail: Alexandria Technical & Community College

Attn: EDGE Center of Innovation
1601 Jefferson St, Alexandria, MN 56308

Fax: 320-762-4633

In Person: Office 207 Mon-Fri 7:30am-4:30pm

Questions?

Contact Yvette Halvorson, Nursing Assistant Coordinator | 320-762-4546 | yvetteh@alextech.edu

Laca Evans, Nursing Assistant Instructor | 320-762-4609 | laca.evans@alextech.edu

The EDGE Center of Innovation at 320-762-4510 or toll free 1-888-234-1313



Requirements

- A Mantoux test (tuberculosis skin test) is required and will be offered at class.
- The process to obtain a MDH background study with fingerprinting and photo identification will be started on the first day of class.
- Signature-bearing picture ID, (driver's license preferred) required on the first day of class.
- The minimum age recommended to take this course is 16.

Items required the first day of class

- Signature-bearing picture ID (drivers license preferred)
- Social Security Number
- Notebook, pen/pencil
- **Parking Permit:** Students may park in ATCC's North Parking Lot. A parking permit is required and will be provided to registered students.



ALEXANDRIA
Technical & Community
COLLEGE

Nursing Assistant Class Calendar

November/December 2026 Hybrid

Grey days=In-person



White days= Online Work (Approximately 2 hours per unit)

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|--------|---|---|---|--|--|--------|
| Nov 8 | Nov 9 | Nov 10 Course opens online Program Orientation 3:30-9pm | Nov 11 No School Veteran's Day | Nov 12 Unit 1&2 Online Introduction/Basic Human Needs Workbook Ch 3&8 | Nov 13 Unit 3 Online Communication Workbook Ch 4 | Nov 14 |
| Nov 15 | Nov 16 In-Person Lab 3:30-9pm | Nov 17 In-Person Lab 3:30-9pm | Nov 18 Unit 4 Online Safe & Clean Envi- ronment Workbook Ch 5, 6 | Nov 19 Unit 5 Online Vital Signs Workbook Ch 14 | Nov 20 Unit 6 Online Personal Cares Discussion Posts Due by Noon Today! Workbook Ch 13 | Nov 21 |
| Nov 22 | Nov 23 In-Person Lab 3:30-9pm | Nov 24 In-Person Lab 3:30-9pm | Nov 25 Unit 7 Online Activity & Exercise Workbook Ch 10, 21 | Nov 26 No School Thanksgiving Break | Nov 27 No School Thanksgiving Break | Nov 28 |
| Nov 29 | Nov 30 In-Person Lab 3:30-9pm | Dec 1 In-Person Lab 3:30-9pm | Dec 2 Unit 8 Online Nutrition Workbook Ch 15 | Dec 3 Unit 9 online Elimination Workbook Ch 16, 17 | Dec 4 Unit 10 3:30-9 PM Special Needs Workbook Ch 18, 19, 20 ALL QUIZZES AND UNIT MODULES DUE BY NOON TODAY! | Dec 5 |
| Dec 6 | Dec 7 Final Exam Clinical Prep 2-8:30PM All Workbook Units Due Today | Dec 8 Nursing Home Clinical 3:30-8:30 PM | Dec 9 Nursing Home Clinical 3:30-8:30 PM | Dec 10 Nursing Home Clinical 3:30-8:30 PM | Dec 11 | Dec 12 |
| Dec 13 | Dec 14 Mock Registry In-Person Lab 3:30—9 PM | Dec 15 Final Testout 3:30—8:30 PM Only attend one day | Dec 16 Final Testout 3:30—8:30 PM Only attend one day | Dec 17 Final Testout 3:30—8:30 PM Only attend one day | Dec 18 | Dec 19 |