ALEXANDRIA Technical & Community COLLEGE

MAIL FORM TO:

Financial Aid Office
1601 Jefferson Street
Alexandria, MN 56308

2023-24 Federal Direct PLUS Loan Authorization

ATCC processes PLUS loan funds through the Federal Direct Loan program. Parents MUST complete this form and theFederal Direct Loan Master Promissory Note online at www.studentaid.gov

Student Information:

Student's Name: _____ATCC Student ID: _____

Student's Social Security Number:_____

Borrower (Parent) Information

REQUIRED PARENT INFORMATION (please print clearly)

Borrower's Last Name:_____ First Name:_____MI: _____

Phone Number:_____ Social Security Number: _____

Parent's Date of Birth:_____ Are you a U.S. Citizen?____Yes____No

Permanent Address _____

City_____State_____Zip_____

Driver's License #_____ State: _____

Parent E-mail Address _____

PLUS LOAN CERTIFICATION REQUEST

Total amount you wish to borrow **(REQUIRED):** $_____

Process this application for: ___Fall and Spring or_____Fall Only or_____Spring Only

Parent Borrower Certification:

I authorize the Financial Aid Office at Alexandria Technical & Community College to certify and submit my FederalDirect PLUS Loan application. I understand that the ATCC Financial Aid Office will determine my maximum PLUS loan eligibility and will submit the loan application for the lesser of my requested amount and the maximum eligibility.

I authorize the College Business Office at ATCC to electronically endorse and automatically apply the PLUS loan proceeds to my son/daughter's account to pay education debts he/she owes ATCC for the enrollment period of the loan.

If there are any remaining funds after the educational charges at ATCC are paid, my son/daughter will receive the overage as a direct deposit to their bank account if they have completed the direct deposit form. If no direct deposit form is onfile, a check will be mailed to student. Contact the Financial Aid Office if you wish to have any remaining balance paid (by paper check) directly to you.

Parent Signature_____**Date**_____

If a parent of a dependent student is denied the PLUS loan the student may be eligible for additional Unsub Direct Loan funds. If the student would like to borrow more, they will need to fill out another Student Loan Request Form.

For parents who are submitting this request for CREDIT DENIAL only, your signature below grants ATCC the authorization to perform a credit check through Direct Loan for denial purposes. See Privacy Disclosure Notice (page2).

Parent Signature_____**Date**_____

***************If you are requesting a Credit check only we cannot accept this form via fax****************

PRIVACY ACT NOTICE

The Privacy Act of 1974 (5 U.S.C. 552a) requires that the following notice be provided toyou:

The authority for collecting the requested information from and about you is §451 *et seq.* of the Higher Education Act (HEA) of 1965, as amended (20 U.S.C. 1087a *et seq.*) and the authorities for collecting and using your Social Security Number (SSN) are §§428B(f) and 484(a)(4) of the HEA (20 U.S.C. 1078-2(f) and 1091(a)(4)) and 31 U.S.C. 7701(b). Participating in the William D. Ford Federal Direct Loan (Direct Loan) Program and giving us your SSN are voluntary, but you must provide the requested information, including your SSN, to participate.

The principal purposes for collecting the information on this form, including your SSN, are to verify your identity, to determine your eligibility to receive a loan or a benefit on a loan (such as a deferment, forbearance, discharge, or forgiveness) under the Direct Loan Program, to permit the servicing of your loan(s), and, if it becomes necessary, to locate you and to collect and report on your loan(s) if your loan(s) become delinquent or in default. We also use your SSN as an account identifier and to permit you to access your account information electronically.

The information in your file may be disclosed, on a case by case basis or under a computer matching program, to third parties as authorized under routine uses in the appropriate systems of records notices. The routine uses of this information include, but are not limited to, its disclosure to federal, state, or local agencies, to private parties such as relatives, present and former employers, business and personal associates, to consumer reporting agencies, to financial and educational institutions, and to guaranty agencies in order to verify your identity, to determine your eligibility to receive a loan or a benefit on a loan, to permit the servicing or collection of your loan(s), to enforce the terms of the loan(s), to investigate possible fraud and to verify compliance with federal student financial aid program regulations, or to locate you if you become delinquent in your loan payments or if you default. To provide default rate calculations, disclosures may be made to guaranty agencies, to financial and educational institutions, or to state agencies. To provide financial aid history information, disclosures may be made to educational institutions. To assist program administrators with tracking refunds and cancellations, disclosures may be made to guaranty agencies, to financial and educational institutions, or to federal or state agencies. To provide a standardized method for educational institutions to efficiently submit student enrollment status, disclosures may be made to guaranty agencies or to financial and educational institutions. To counsel you in repayment efforts, disclosures may be made to guaranty agencies, to financial and educational institutions, or to federal, state, or local agencies.

In the event of litigation, we may send records to the Department of Justice, a court, adjudicative body, counsel, party, or witness if the disclosure is relevant and necessary to the litigation. If this information, either alone or with other information, indicates a potential violation of law, we may send it to the appropriate authority for action. We may send information to members of Congress if you ask them to help you with federal student aid questions. In circumstances involving employment complaints, grievances, or disciplinary actions, we may disclose relevant records to adjudicate or investigate the issues. If provided for by a collective bargaining agreement, we may disclose records to a labor organization recognized under 5 U.S.C. Chapter 71. Disclosures may be made to our contractors for the purpose of performing any programmatic function that requires disclosure of records. Before making any such disclosure, we will require the contractor to maintain Privacy Act safeguards. Disclosures may also be made to qualified researchers under Privacy Act safeguards.

FINANCIAL PRIVACY ACT NOTICE

Under the Right to Financial Privacy Act of 1978 (12 U.S.C. 3401-3421), ED will have access to financial records in your student loan file maintained in compliance with the administration of the Direct Loan Program.